



The Admissions Office Application Manual

Pre-application Review

Japanese Site | Site Map

6. Pay the application fee

Remember to pay the application fee during the application period. The application fee is 5,000 JPY (non-refundable) and is payable via credit/debit card or other international payment options when submitting the application online.

Kyoto University of Advanced Science utilizes [Flywire](#) for the processing of our international students' school fees. Flywire allows for payment from most banks, offers competitive exchange rates, and provides 24-hour user support.

Note: The application fee will not be waived or refunded under any circumstances.

7. Take an online interview

After you submit your application, you will receive a message with detailed information including the interview date and time. Please ensure that you check your email and messages regularly and respond promptly. An internet connection and access to Zoom is required.

+ Precautions when Submitting an Application

Register for Pre-Application Review ← Click here.

Please read the Application Guidelines and prepare the necessary documents.

The link to **The Admissions Office (TAO)** is located at the bottom of the Graduate Application Page of the official KUAS website (<https://www.kuas.ac.jp/en/admission/grad/>).

The Admissions Office
Offering the choice of colleges from the world map

Search schools Admission Schemes Profile Applications Favorites Message

Kyoto University of Advanced Science | Graduate School of Engineering

Program/Major

Open Division of Mechanical and Electrical Systems Engineering > ← Click here.

Open up New Frontiers

The Kyoto University of Advanced Science Graduate School of Engineering seeks to directly address the technological challenges brought on by rapid social and industrial reform. At KUAS, our faculty and staff seek to nurture engineers with superior skills and knowledge so that they can become the next century's leaders in science and technology.

All graduate engineering students at KUAS belong to a research laboratory and learn in an "on-the-job" environment under globally active professors and industry professionals. This method, matched with cutting-edge facilities, is ideal for developing students into specialists in fields including power control systems, devices, motors, and more.

In the Master's Program, students can gain advanced knowledge and expertise in areas such as electrical, electronic,

Select **"Division of Mechanical and Electrical Systems Engineering"** from the KUAS Graduate School of Engineering page on TAO.

The Admissions Office
Offering the choice of colleges from the world map

Search schools Admission Schemes Profile Applications Favorites Message

Search schools > Details > Department/Course > Program/Major

Private

Kyoto University of Advanced Science | Graduate School of Engineering | Division of Mechanical and Electrical Systems Engineering

Admission Scheme

Pre-application Review ← Click here.

Admissions for September 2023 International Enrollment



Please note that relevant links will only appear when application details are made available.

Click on the banner displayed here to enter the program of your choice.

English ▾

Applicants **Recommenders/Requestees**

Email address

Password

Login

Account registration

Resend confirmation email I forgot my password

Log in with Feelnote ID

If you already have an account with The Admission Office, please log in with your email address and complete linking with Feelnote ID from the Account Settings.

Log in with Feelnote ID

What is Feelnote ID?

Please log in to TAO, or create an account if this is your first time using TAO.

If you have any questions about creating a TAO account, please refer to the help section here: <https://admissions-office.net/en/faq/top>

The Admissions Office
Offering the choice of colleges from the world map

Search schools **Admission Schemes** Profile Applications Favorites Message

Search schools > Details > Department/Course > Program/Major > Admission category

Open Private

Kyoto University of Advanced Science | Graduate School of Engineering | Division of Mechanical and Electrical Systems Engineering | Master's Program/Pre-application Review September International Enrollment

Application details

Beginning of application

Month and year of entrance

☆ Favorites **+ Start my application**

After logging in, click on the "**Start my application**" button. Note that this button is only displayed when applications are open.

Click here.

The Admissions Office
Offering the choice of colleges from the world map

Search schools Admission Schemes Profile Applications Favorites

Kyoto University of Advanced Science
| Graduate School of Engineering |
Division of Mechanical and Electrical
Systems Engineering | Master's
Program/Pre-application Review
September International Enrollment

Application in progress Private

Master's Program/Pre-application Review September International Enrollment

- To start online application by PC, please click the left side
- To start online application by smartphone, please click the top.

Progress
0 / 7

Progress of required fields
0 / 7

* indicates a required field.

Prepared by applicant

1 Personal Data *

2 Academic Information *

3 Work Experience * content confirmation

Cancel my application

Click here to start filling in the application form

Application details

Click on "① Personal Data" in the "Prepared by applicant" section on the left side of the screen and start filling in the form. Fields marked with an asterisk are required.

The Admissions Office
Offering the choice of colleges from the world map

Search schools Admission Schemes Profile Applications Favorites Message

Research Proposal

You must send your request(s) to the desired supervisor(s) you select below in the "Pre-application Review Request". If you select any supervisors here and you don't send requests to them or you send a request to different supervisor(s), we will consider the supervisor(s) you sent your request in the "Pre-application Review Request" to be your desired supervisor(s), and modify your form accordingly.

Select your desired supervisor *

You may select up to three candidate professors.

Indicate your research topic(s) here.

Research Topic(s) *

aaaaaaaaaaaaaaaaaaaaaaaa

Should be 500 characters or less

Please upload your research plan here. Your research plan should not exceed one sheet of A4 or U.S. Letter size.

Save and go to next

Click here.

When you have finished typing, click "Save and go to next" to proceed to the next page. You can save your progress after completing each page. Note that pages cannot be saved if they are not complete.

The Admissions Office

Search schools Admission Schemes Profile **Applications** Favorites Message

Length of characters: 0 / 25

Do not include the country code here.
Should be 25 characters or less
Should be in the format of a phone number. Only single-byte alphanumeric characters and plus and minus symbols (+, -) can be used.

Please check this box and give your current mailing address for all admissions correspondence if different from the address above. Current mailing address differs from permanent address

Passport/ID Information * Required

Do you currently have a valid passport? * Yes No, I have another form of photo ID to submit. No

Passport Number/ID Number * Length of characters: 8 / 50
Should be 50 characters or less

Date of Expiration *

Save and go to next

Fill in “② Academic Information”, “③ Work Experience”, and “④ Research Proposal”. The list of professors can be found at: <https://www.kuas.ac.jp/en/admission/grad-list/>

You can select up to three professors as your potential research supervisors if you are a Master's Program Applicant, and only one if you are a Doctoral Program Applicant.

You may only upload one PDF file. If you have multiple research plans, please combine them into one PDF before uploading.

"I closed my page while I was still typing. What now?"

The Admissions Office

Search schools Admission Schemes Profile **Applications** Favorites Message

My applications

Incomplete Completed

| Application status | Application ID | Admission Scheme | Application Deadline | Message |
|---------------------------|----------------|---|----------------------|----------------------|
| ☆ Application in progress | | Kyoto University of Advanced Science Graduate School of Engineering Division of Mechanical and Electrical Systems Engineering Master's Program/Pre-application Review September International Enrollment | - | Unread: 0 message(s) |

Click on the "Applications" in the top menu, and you will be able to resume filling in your application from the "Incomplete list" applications.

The Admissions Office
 Search schools Admission Schemes Profile **Applications** Favorites Message

Required Documents

Please upload required documents here. You can only upload one file per field. If you have more than one file to submit, please combine them into one file and then upload that file.

Curriculum Vitae *



Only files with the extension of .pdf can be uploaded. Files need to be no larger than 20MB.

◆ Your CV must be created using our standardized CV form downloaded from our website below.
<https://www.kuas.ac.jp/en/downloads/>

Save and go to next

Official academic transcripts *

Upload your documents to “⑤ Required Documents” and fill in “⑥ Other Required Information”. Please use the format provided by KUAS (<https://www.kuas.ac.jp/en/downloads/a-f/>) to create the CV to be uploaded in the “Required Documents” section.

Again, only **one** PDF can be uploaded for each section, so please combine all files you want to upload into one PDF.

The Admissions Office
 Search schools Admission Schemes Profile **Applications** Favorites Message

Pre-application Review Request

 Request

↑
Click here.

Requirements set by the university

| Type of Recommender / Requestee | Desired supervisor |
|---------------------------------|--------------------|
| Required number | 1 |
| Maximum number allowed | 3 |

Request status

When you have finished entering everything in sections ① to ⑥, go to “Prepared by person other than applicant” section on the left-hand side of the screen and click on “⑦ Pre-application Review Request”. Then, click on “Request” in the upper right corner.

AO The Admissions Office Offering the choice of colleges from the world wide Search schools Admission Schemes Profile **Applications** Favorites Message

Pre-application Review Request * Required

Type of Recommender / Requestee * Desired supervisor ▼

Email address of the requestee *

▼

- Dr. Osamu Tabata (tabata.osamu@kuas.ac.jp)
- Dr. Alberto Castellazzi (alberto.castellazzi@kuas.ac.jp)
- Dr. Fuat Kucuk (fuat.kucuk@kuas.ac.jp)
- Dr. Hiroaki Fukushima (fukushima.hiroaki@kuas.ac.jp)
- Dr. Hiroshi Kawakami (kawakami.hiroshi@kuas.ac.jp)
- Dr. Ian Piumarta (ian.piumarta@kuas.ac.jp)

Please select the professor you wish to supervise you from the pull-down menu. Be sure to select the same professor that you selected in "④ Research Proposal".

AO The Admissions Office Offering the choice of colleges from the world wide Search schools Admission Schemes Profile **Applications** Favorites Message

Pre-application Review Request * Required

Type of Recommender / Requestee * Desired supervisor ▼

Email address of the requestee * Dr. Osamu Tabata (tabata.osamu@kuas.ac.jp) ✕ ▼

Request

Terms and conditions Recommended environment Handling of personal information help center

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After you have selected your potential supervisor, click the "Request" button in the bottom right corner of the screen to send your request.



The Admissions Office
 Search schools Admission Schemes Profile Applications Favorites Message

Request

Requirements set by the university

| | |
|---------------------------------|--------------------|
| Type of Recommender / Requestee | Desired supervisor |
| Required number | 1 |
| Maximum number allowed | 3 |

Request status

| Completion status | Open status | Email address |
|-------------------|-------------|---------------|
| Not submitted | Unopened | [Redacted] |

Cancel my request

If there are more supervisor(s) that you would like to supervise you, after returning to this screen, click on "**Request**" again in the upper right corner and submit your request as you did for the first one.

Master's Program Applicants can select up to three professors. Doctoral Program Applicants can only select one professor.

The Admissions Office
 Search schools Admission Schemes Profile Applications

Kyoto University of Advanced Science
 | Graduate School of Engineering |
 Division of Mechanical and Electrical
 Systems Engineering | Master's
 Program/Pre-application Review
 September International Enrollment

Progress
 7 / 7

Progress of required fields
 7 / 7

* indicates a required field.

Prepared by applicant

- Personal Data *
- Academic Information *
- Work Experience *
- Research Proposal *
- Required Documents *
- content confirmation**

Request status

| Completion status | Open status | Email address |
|-------------------|-------------|---------------|
| Not submitted | Unopened | [Redacted] |
| Not submitted | Unopened | [Redacted] |
| Not submitted | Unopened | [Redacted] |

Terms and conditions Recommended environment Handling of personal information help

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After completing the selection of your potential academic supervisor(s), click "**content confirmation**" on the bottom left of the screen.

Confirmation of contents

Application form

Please check your application documents again.

- Personal Data
- Academic Information
- Work Experience
- Research Proposal
- Required Documents
- Other Required Information

Documentation Request Form

Please check your application documents again.

- Pre-application Review Request

Please check all the documents again.

Yes, I have checked.

Continue editing

Complete my application

Click here.

Please verify that the information you have entered is correct, check the box next to **"Yes, I have checked."**, and click **"Complete my application"** on the bottom right of the screen to complete your registration.

You will be notified the results after KUAS reviews your application.

Complete my application

[Note]

All data will become uneditable after the completion of application.

Please check again if all entries are completed.

Apply after you review the above

Cancel

Yes

Click here.

Please check the box next to **"Apply after you review above."**, and click **"Yes"**

missions Office

Notice of error regarding

Confirmation

Application form

Please check your application documents again.

- Personal Data 1
- Personal Data 2
- Academic Information
- English Language Qualifications
- Required Documents